



Date: 20.08.2025

Dear Parents,

This is to inform you that **according to school policy, a minimum of 80% attendance is mandatory to make students eligible to sit for the examination.** Frequent absence hampers the academic progress of the students. If your child has missed Class Test-1, he/she still has the chance to recover in Class Test 2 and Class Test 3. **Best TWO class tests will be counted in the Term report card. Missed Class Tests will not be re-taken.** Students will not be eligible for promotion or any academic award in case of insufficient attendance. It is mandatory for the students to attend school regularly till the last working day.

You are requested to ensure your child's attendance at school and cooperate with school authority to build your child's brighter future.

Thank you.

Regards
Mangrove School